

Permanent and temporary access ID application form

1. General information

- 1.1. The application form should be filled out only in person and no abbreviations or letters should be used.
- 1.2. documents shall be attached to the application form in full and the attached documents will not be returned to the applicant.
- 1.3. If necessary, we will check the accuracy of your information with the police and other relevant authorities.
- 1.4. If the documents to be submitted meet the requirements, the information and instructions have been reviewed, and the signature-verified form has not been refused, the entry permit will be issued within 5 working days.
- 1.5. If the submitted documents do not meet the requirements and the information is filled in incorrectly, it is not possible to issue an access card
- 1.6. Requirements for the photo:
- 3x4 size, taken within the last 3 months;
 - good focus, no red eyes, no corrections;
 - white background;
 - the size of the head should be 75% of the image;
 - do not wear sunglasses or thick-rimmed glasses;
 - the head should not be covered with a towel or bandage, except for religious or medical reasons;
 - image size JPG or JPEG, less than 500 kV and 10 MW.
- /If your photo does not meet the requirements, it is not possible to print the login card

2. Identity applicant information

- 2.1. Family name: 2.2. Last name:
- 2.3. First name: 2.4. Registration number:
- 2.5. Date of birth: 2.6. Gender: *M* ☐ *F* ☐
- 2.7. Citizenship status: 2.8. Address of residence:
.....
.....
- 2.9. Phone number: 2.10. email:
- 2.11. Organization: 2.12. Division:
- 2.13. Be clear about the position, the job /job technology/:
.....
.....

3. If you are a foreign citizen:

- 3.1. Passport number 3.2. Types of visa:
Permanent resident: ☐ Employee visa: ☐ Student visa: ☐ Other: ☐
- 3.3. Visa validity period: 3.4. Residence card number in Mongolia:
- 3.5. Validity of residence permit:

4. Additional information:

4.1. Have you ever obtained ID?: Yes ☐ How many times ☐ No ☐

4.2. Has the ID been discarded or lost?: Yes ☐ How many times ☐ No ☐

4.3. The type of ID you want;

Permanent ☐ Temporary ☐ Time ☐☐ days

4.4. Whether to work in the airside area: Yes ☐ No ☐

4.5. Knowledge of the facility and its environment: Yes ☐ No ☐

4.6. Employment status /clearly state employment status and length of service for the last 5

years/:

.....

.....

.....

5. Vehicle information

5.1. Whether to drive in the aerodrome area Yes: ☐ No: ☐

5.1.1. If so, treatment with appropriate training Yes: ☐ No: ☐

5.1.2. Validity of the certificate of training.....

5.2. Access to the perimeter protected area by vehicle: Yes: ☐ No: ☐

5.3. Whether to enter the protected area outside the airport by vehicle: Yes: ☐ No: ☐

5.4. Vehicle registration number

5.5. Vehicle owner.....

6. Guarantee

6.1. I have the instructions on how to own and use an access ID

/write whether you have reviewed or not/

6.2. I filled out this form correctly and

6.2.1. in the event of damage to aviation operations or others due to his own fault;

6.2.2. attempted to commit an illegal act using an access card;

6.2.3. liability to law enforcement agencies for allowing others to commit illegal acts.....

/write approve or decline /

6.3. I will by the relevant safety and security regulations while in the area.

/write down if you will abide by or not/

6.4. I..... for measures to be taken in case of a violation.

/write approve or decline/

Signature of the applicant..... /date